

February 28, 2023

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on February 28, 2023 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn and Ralph Blanton present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the February 14, 2023 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Fire Department: Fire Chief Harrison Reported:

- Annual Fish Fry will take place on Friday March 31, 2023
- Requested to move Andy Riddiough from Part-time to Full Time effective March 3, 2023. Mr. Kilburn made a motion to move Andy Riddiough from Part-time to Full Time effective March 3, 2023. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Completed our Cyber Risk with OTARMA Insurance. They made a few recommendations. But overall we are complying with everything they expect.
- OTARMA Insurance renewal has started. Our renewal date if July 2023.
- Security camera have not been working properly. We will be looking into repairing what we have or replacing them.
- Called to a structure fire due to faulty wiring at 309 Main St. Our guys did a great job.

Zoning Update: Zoning inspector Stephanie Austin reported:

- Sent letter and violation info to legal council via e-mail regarding the Morris property.
- Working with resident regarding landlock parcel.
- Issued zoning verification letter to Griffin Fletcher & Herndon, LLP
- Reviewing a lot combination request from Planning Commission
- In process of quite few permits
- Working with 7270 Brook Dr. waiting on corrected site plan
- Issued Pool Permit 2031 S. Waynesville Rd.
- Issued detached building for 4698 Ward Rd.
- Pending permits:
 - Solar Permit – 7391 Misty Woods Court
 - Single Family – 3841 E. Foster Maineville Rd.
 - Addition – 3661 S. Rt 123 – Will require a variance
 - Addition - 5927 Lake Rd.
- Bramblebush – March 13 – Received letter back
- Will be on vacation March 18-26

Guest comments:

- Guest Gary Paynter asked Fire Chief Harrison how many employees the Fire House have. He replied 12 Full-time and 13 Part-time.

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Trustee Heath Kilburn Reported - Nothing at this time

Trustee Ralph Blanton Reported:

- Received estimate from Engineers office for 2023 Resurfacing Projects. Mrs. Ramsey made a motion to continue with selected projects in the estimated cost of \$331,310.00. Mr. Kilburn second that motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- New Building update – Building is up. Their working on Roof. Should be done next week. Except with garage doors.
- Working on OTARMA Insurance Risk control recommendations.
- Food Pantry Lease on file is dated 2010 and needs updated. Will send it to legal council.

Trustee Susan Ramsey Reported:

- Received invitation to the Little Miami Historical Society 10 Year Anniversary. There will be an open house at Maineville Elementary on Wednesday April 26, 2023 from 6pm to 8pm.

Fiscal Business: Vicky VonHolle, Fiscal Officer

- Presented Resolution 01-2023 requesting the Director of Transportation to establish a reasonable and sale speed on Waynesville Rd. from township line to township line. Mr. Blanton moved for the adoption of the foregoing resolution and the motion was seconded by Mrs. Ramsey.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Presented the trustees with payroll and bills that are ready for payment. Mr. Blanton made a motion to approve the payroll and to pay the bills as presented. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 7:40pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea